

Christian Church (Disciples of Christ) of Woodland
Use of the Church Sanctuary and/or Chapel
Special Use Restrictions / Fee Schedule

The use of the Sanctuary is generally reserved for persons wishing to have a spirit-filled ceremony, such as a wedding or renewal of vows, in a beautiful, historic, Christian setting. The rental fees specified below are for non-congregational persons who wish to use the Church's sanctuary for such a ceremony. In order to protect and maintain this special place of worship, the following facility use and support fees are expected for use of the Sanctuary. Please note that a Rental Use Agreement must be completed to reserve the Sanctuary and that compliance with the Facility Use Policy is mandatory.

Facility Use Fees:

- Sanctuary (seating capacity 218 persons) \$300
- Chapel (seating capacity 76 persons) \$100

NOTE: The use of the Parlor is included in the use fee for either the Sanctuary or the Chapel, and is generally used for dressing.]

Approved Facility Use Support Personnel: [Church-required support to rent Sanctuary or Chapel; such support is provided by Church-authorized personnel and/or congregation members; cost details are shown below. These costs are in addition to those shown above.]

- Minister (if requested, if applicable) {Minimum} \$150
(Larry Love, Pastor - Christian Church (Disciples of Christ) of Woodland)
- Organist (if applicable) \$150
- Custodian (required) (Sanctuary) \$100
(Chapel) \$ 60
- Wedding Coordinator (required) \$200
- Sound Person (required) \$100

[SPECIAL NOTE: Charges for the support persons described above are due and payable directly to the individuals who are authorized by the Church to perform these services. Payments are to be made payable to these individuals and provided to the Church Office *prior* to the facility use.]

Other Facilities Available to Support the Sanctuary/Chapel Event:

- Parker Hall: (Assumes 4 hours or less of use) \$150
- Parker Hall Kitchen \$ 75
- Facility Coordinator \$100
- Courtyard \$ 50

[These are special fee rates for use of these additional church facilities in combination with an event reserved and held in the Sanctuary or Chapel. Use of these facilities independent and/or separate from a Sanctuary / Chapel event rental may be higher than prices quoted above.]

Additional Information and Instructions:

Proof of Liability Insurance citing the Church as an additional insured or proof of special one-time event insurance may be requested; any additional cost will be the responsibility of the user.

NO SMOKING is allowed in the Church facilities, including the courtyard. Smoking is also not permitted within twenty (20) feet of any outside entry door or in any outdoor church space (such as the courtyard or fenced play area).

NO ALCOHOL is allowed in any Church facility or anywhere on the Church grounds.

The use of rice, glitter, or confetti is NOT allowed.